



CLEANING SERVICE REGISTRATION FORM

This is an application for De Castle Royal Condominium Cleaning Service



Please complete the following information

Customer Information:

Name : _____
Please Tick : Owner Tenant Owner/Tenant's Representative
Condo No. : _____
No. of Bedrooms : _____

Contact Details

Telephone : _____
Email : _____

Required Cleaning Package

1 Day per Week 2 Days per Week 3 Days per Week 6 Days per Week

Type of Unit	Price Per Month			
	1 Day Per Week	2 Days Per Week	3 Days Per Week	6 Days Per Week
1 Bedroom	\$40	\$60	\$80	\$110
2 Bedrooms	\$50	\$70	\$90	\$120
3 Bedrooms	\$60	\$80	\$100	\$130
4 Bedrooms	\$80	\$110	\$120	\$150
5 Bedrooms	\$90	\$120	\$140	\$160
6 Bedrooms	\$110	\$140	\$160	\$180

How to get into the unit

Key (if provided by owner) Access Card (if provided by owner) Password (if provided by owner)
 Owner (In case the owner not inside the unit not clean clean by.....)

Management Information: (to be completed by Cleaning Service Manager Only)

Start Date : _____
Schedule (Days) : _____
Schedule (Time) : _____
Amount to pay : \$ _____

Disclaimer:

- De Castle cleaning team will do our best to take care of your belongings but for safety and security, all cash and valuable belongings should be safely and securely stored before cleaning. We shall not be held responsible for the loss or damage of belongings.
- Pre-payment service.
- De Castle cleaning team will inform the owner/resident if anything problems inside the unit are noticed.
- De Castle cleaning team do not work on the Water Festival, Pchum Ben, Khmer New Year and public holidays and such no cleaning will take place over these national holidays (no discounts and replacement are awarded for no cleaning on these days.)
- If you wish to cancel this service or transfer the payment (of this service) to another person, you must inform the management office. If you do not inform the property management office and cleaning continues inside your unit, you will be charged.
- De Castle cleaning team will use Door Access Card, or key, or password (if provided by owner) to get into the unit for cleaning service based on the schedule OR owner/resident can open for us.
- Inform us in advance if you do NOT want to allow our Cleaning Team to perform their work based on the schedule for a short period of time due to your personal stuff or any other reasons.
- The owner/resident cannot change or choose the cleaning schedule for his/her interest without any notice to the De Castle cleaning Team.
- We will send the evaluation form to any owner/resident to evaluate the private cleaning service so that we can really improve our service.
- Owner/Resident is not allowed to be involved in the cleaning while cleaning his/her own private unit but he/she can point, show and check whether De Castle cleaning team perform their work well or not.
- Owner/resident has to read and understand all the important document provided by the Management Office.

Signature : _____
Customer's Name : _____
Date : _____



De Castle Cleaning Service includes the following:

1/ Bedroom បន្ទប់គេង

- A. Cleaning tables, chairs, bed, cabinet សំអាតតុ កៅអី និងសាឡុង
- B. Changing bed clothes (if owner put on the bed) ប្តូរកំរាលពួកប្រសិនបើម្ចាស់ផ្ទះទុកនៅលើពួក
- C. Wooden floors moping ជូតតីដូ ជូតការូឈើ

2/ Living room បន្ទប់ទទួលភ្ញៀវ

- A. Cleaning windows (inside)/ slide door សំអាតកញ្ចក់បង្អួចខាងក្នុង នឹងទ្វារកញ្ចក់
- B. Cleaning tables/ chairs សំអាតតុ និងកៅអី
- C. Brushing sofa បោសសំអាតសាឡុង
- D. Vacuum cleaner under/ above carpet and sofa បូមជូលីខាងក្រោម ខាងលើកំរាលព្រំ និងសាឡុង
- E. Floor moping ជូតតីដូ

3/ Kitchen ផ្ទះបាយ

- A. Spider web wiping បោសសំបុកពីងពាង
- B. Cleaning cabinet សំអាតទូ
- C. Cleaning gas stove សំអាតចម្រុះបាយ
- D. Cleaning all plates, dishes, cooking equipment សំអាតចម្រុះបាយរួមមាន ចានប្រលាក់ និងឧបករណ៍ចំអិន
- E. Cleaning trash bins and refuse storage areas សំអាតធុង និងកន្លែងផ្ទុកសំរាម
- F. Emptying bins and trash សំអាត និងយកសំរាមចេញពីធុង
- G. Floor moping ជូតសំអាតតីដូ

4/ Toilet បន្ទប់ទឹក

- A. Cleaning pipe/ sink/ mirror/ shower សំអាតលូ កន្លែងលុបមុខ កញ្ចក់ និងផ្កាឈូក
- B. Cleaning toilet សំអាតបន្ទប់ទឹក
- C. floor moping ជូតសំអាតតីដូ

5/ Balcony យីរខាងក្រៅ

- A. Spider web wiping បោសសំបុកពីងពាង
- B. Mirror/s cleaning សំអាតកញ្ចក់
- C. Mosquito net cleaning សំអាតសំណាញ់មូស
- D. Floor moping ជូតសំអាតតីដូ

De Castle Cleaning Service **does not include** the following:

- 1/ Laundry services
សេវាកម្មបោកអ៊ុតនានា
- 2/ Folding or ironing of clothes
អ៊ុត និង បត់សំលៀកបំពាក់
- 3/ External glass cleaning
សំអាតកញ្ចក់ផ្នែកខាងក្រៅ
- 4/ Equipment testing or checking
ការធ្វើតេស្តនី រឺក៏ឆែកសំភារៈផ្សេងៗ
- 5/ Maintenance
ការជួលជុលផ្សេងៗ
- 6/ Cleaning of specialized materials or equipment
សំអាតឧបករណ៍ រឺក៏សំភារៈសំខាន់ផ្សេងៗ
- 7/ Pest Control Service/Air Conditioner Cleaning
ការកំចាត់សត្វល្អិត និង សំអាតម៉ាស៊ីនត្រជាក់
- 8/ Cleaning or washing inside of clothes cabinet / refrigerator / drawer and other safe boxes
ជូតសំអាតផ្នែកខាងក្នុងនៃ ទូដាក់ខោអាវ ទូទឹកកក កិកតុ និងប្រអប់សុវត្ថិភាពផ្សេងៗ